

FIRST CONGREGATIONAL CHURCH OF MADISON
BUILDING USAGE FEE SCHEDULE

Contact the Office for more detail
203-245-2739 x-20

MEETINGHOUSE - Events in the Sanctuary require Diaconate approval \$250.00/ day

FRANKLIN A. BOWER CHURCH HOUSE – Spaces of varying size available \$150.00/ day

Total cost of building usage is expected 2 weeks prior to the date of your event.
Payable to: First Congregational Church of Madison

SEXTON/ FACILITIES MANAGER - \$25.00 per hour

Fees apply **before & after** regular office hours. (2 hour minimum charge)
Fees will include time required before and after the event.
Sexton will submit his fee to contact person at the end of the event
Payment will be expected at that time.
Please make check payable to Walter Stone

INSURANCE REQUIREMENT –

Insurance is required for all activities taking place at FCC.
The user agrees to provide a **Certificate of Liability insurance naming the church as an additional insured while using the church's facilities. Such insurance shall provide coverage for 1 million dollars per incident and 2 million dollars total coverage.**

Please Note: For any damage that may occur to the buildings or property,
the Church will make the necessary repairs or replacements and bill the organization.

NO Alcohol is allowed on Church property
NO Smoking is allowed on Church property